

# **WCH** Washington Closure Hanford

## *Meeting Minutes*

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**SUBJECT** SUBCONTRACTORS QUARTERLY SAFETY MEETING - OCTOBER 2009

**TO** Distribution

**FROM** Gary Sly

**DATE** October 26, 2009

**ATTENDEES**

See Attached Roster

**DISTRIBUTION**

Attendees  
Document Control H4-11

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The Subcontractors Quarterly Safety meeting was held on October 26, 2009, at the CIC Building at Washington State University, Conference Room 109.

### Welcome and Safety Share

Daryl Schilperoort, WCH Subcontract Manager, welcomed all the members to the meeting and offered the opening safety share:

- Members were cautioned that with the approaching into winter weather not to use their cruise control on icy wet roads as it can cause you to lose control and run off the road.
- Keep alert in the dark, dusk, dusty and foggy conditions and drive with caution.

### WCH Perspective

Neil Brosee, the new WCH President and Project Manager, spoke to membership concerning the change of management and expectations:

- The emphasis will be on Work Control and Job Hazard Analyses.
- The priorities will be: a) Safety b) Quality (in documents and work) c) Schedule and d) Cost.
- The Hanford site is expanding due to the ARRA. There are 2600 new employees.
- There are changing conditions and the challenge is for all subcontractors and employees to embrace the priorities and focus on the work that must be done. Remember that Safety matters.

### Integrated Work Control Process Update, Rev. 6

Pete Wells went over the changes between IWCP Rev. 5 and Rev. 6. A summary of those highlights is presented below:

- Revision 5 of the Integrated Work Control Plan (IWCP) defined routine work, critical resources, interactive Pre-Evs, and set Hold Points.
- The IWCP Revision 6 will define criteria for critical resources, Job Hazard Analysis(JHA) communications and single point failure, clearing Hold Points.
- For critical resource oversight, Supervisor loading is anticipated normally to be 1 per job. If there

is a changed condition another supervisor will be needed, and if there is an anomaly characterization present, another supervisor will be added. This will bring a total of 3 supervisors to the job for oversight.

- The Integrated Work Control Process will be integrated with safety.
- There are no IWCP Rev. 6 trainings but there will be required reading.
- There is a development of Lines of Inquiry (LOIs) to assist in the Rev. 6 implementation.
- A Qualification Card for RMs is under discussion.
- IWCP Rev 5 work packages need to be brought current with Revision 6 standards.

### **United Way Campaign**

Ryan Dodd, WCH Deputy Project Manager spoke to the membership about the upcoming United Way campaign:

- Gail Gregory is the United Way lead for Resource Development to establish programs.
- The goal for WCH is 170,000 with a 50 % participation by employees.
- Questions can be sent to Ryan Dodd or Gail Gregory.

### **Picture This Safety Campaign**

Stacy Thursby, Safety and Health Programs Lead, presented the new "Picture This" safety initiative to the membership:

- The emphasis of the campaign is on observation skills. Employees are asked to take photos of unsafe acts they observe on and offsite.
- The photos will be published and judged for awards.
- No photos of WCH worksites please but other contractors' sites are eligible.
- For WCH site unsafe observations it is the expectation that the unsafe act issues will be fixed.
- The photos can be staged but must not harm any person doing this or commit an illegal act.
- The goal of the campaign will be zero recordables for a three month period.
- There will be bi-weekly release of photos.
- Entry Forms will be available in the Weekly Roundup.

### **Fall Protection**

Ken Jenkins, WCH Safety and Health Manager, informed the membership on the status of the WCH Fall Protection initiatives:

- Safety and Health is assisting with the Fall Hazard Protection Analysis (FHPAs) and Work Packages
- All work above 6 feet must now have fall protection.
- Double lanyards are required.
- WCH site now has standardized fall protection
- The FHPAs are the basic job hazard analyses (JHAs) for fall protection
- All FHPAs are filled out, reviewed and approved by the Safety and Health Manager. References to

- the Manufacturer's recommendations are not acceptable
- There are Competent and Qualified fall protection personnel.
- Qualified Fall Protection personnel must be engineers.
- There are Spotters and Safety Monitors. Spotters watch and observe. One spotter is needed on one job but can roam, unlike the Safety Monitor who remains constantly rooted to the work.
- OSHA exceptions to fall protection are not allowed unless the SH&QA director approves them.
- Safety belts and nets are not allowed.
- Leading edge work must be approved.
- Tying off to handrails is not allowed unless approved by a Qualified Fall Protection person.
- All anchorage points must be approved by a Qualified person.
- Excavations greater than 1.5 deep need fall protection and greater than 6 feet deep require barricades.
- PFAS if used need to be turned in and evaluated.
- Ladder with above and beyond require a ladder use form.
- Personnel using scaffolding greater than 6 feet high must be tied off
- Scaffolding must be designed by a Qualified Person and an FHPA is required for erection
- When winds conditions greater than 25mph are present there will be restrictions.
- No hoses or welding cables are allowed attached to handrails.
- Scissor lifts must be tied off. The emphasis is on FHPAs for any work.
- Progression is for JHAs to follow with FHPAs to JHAS and then a Work Package.
- All work must follow Competent or Qualified persons and WCH requirements.
- Beyond OSHA handout distributed to all members (see Attachment 1)

The below questions were posed and answered following Ken Jenkins presentation:

Q) Does a greater than 6 foot scaffolding with a 100% handrail of 42inch height need a tie off?

A) No - a tie off is not required for this situation.

Q) Is spotter training done by MSA and sponsored by WCH ?

A) No - spotter training is done by the Personnel Safety Rep and or the Subcontractor Safety rep

Q) Are STS certified employees qualified in fall protection

A) STS certified individuals are not qualified for fall protection

Q) What is the requirement for handrails ?

A) Handrails should be greater than 42" high

Q) Is the standing order still in force?

A) Yes- the standing order for all subcontractors is still in effect and will be extended.

Q) Can you provide examples of the forms required for fall protection and how to fill them out?

A) WCH Safety will provide examples of FHPAs and Issue form (WCH-QSH-050) to all subs

### **SC PM Perspectives (Roundtable)**

#### **100D Mike Stromberg (SE&C)**

- Working the HRA Burial grounds.
- Looking to finish the last HRA by end of this year.

- At other sites pipe line work is accelerating and 6283 finishing.
- Adoption of WCH Fall Protection procedure going well.

**ERDF Brian Metrs (Stoller)**

- ERDF site currently a showcase of change.
- They have initiated a reversed traffic pattern.
- They have 6 ramps now in operation.
- They are actively implementing time out passes.
- Have a challenge in integration with other site providers.
- The infrastructure changes are going well.

**Al Funk (Terrear I/C)**

- Transitioning to 618-7, 301 slab to 333 slab.
- Looking f or 618-7 contamination samples.
- 301 slabs are fuel rod shafts bringing in diamond wire to cut to ground rock.

**Steve McCleary (Advance Design)**

- Working on 118K-1 Mobilization
- Starting mock-up day runs
- Attempting to begin forward

**Dave Sterling (Delhur)**

- Super cell 9 at ERDF is 45% complete
- Moving 2200 yards of earth a day
  
- Done with Phase 4 / the Ramps at ERDF
- Completed 1st year with no injuries and/or recordables

**Greg (William Dixon)**

- Working on 105/109N re-roofing project
- Challenged with the elevated work restrictions
- Performing all ground work

**John Luci ( PAS)**

- Working at 100H
- Progress on schedule

**Henry Wright (Grant)**

- Working 100BC planning
- Start ERDF paving next week
- 324 Hot cell grab

**Jeanette (Dance Design)**

- Truck and pup at ERDF
- Adopting the WCH Fall Protection Measures
- Starting on archaeology work packages

## **Update Items / New Items**

### **Procurement Update**

Rod Harrison, the new WCH Procurement Manager, was introduced to the membership and updated them on the following items:

- Road Closures- route 1 to Federal Avenue is looking to re-open this Fall
- Safety Training Initiatives being investigated for Building trades
- Working on documentation of equivalence
- Working on unemployment training

### **Cell Phone Emergency Notification**

Tim Quinn, WCH Security and Safeguards Manager, informed the membership regarding the new WCH cell phone notification process;

- There are now 3 methods of notification available in a site emergency- a) the hotline b) the WCH home page email, and 3) text messages on cell phones
- Sign up instructions are available on the S&H organization website.
- Subcontractors who wish to participate can provide their information (name, phone number and provider) to their Site Technical representative.

Attachments: 1) Subcontractor Quarterly Forum Agenda  
2) Subcontractor Quarterly Forum Roster